Minutes
College of Education Faculty Council Meeting
February 24, 2016
9:00 a.m. – 10:00 a.m.
COED 205

Members Attending: Lyndon Abrams, Cindy Baughan (Secretary), Kristen Beach, Heather Coffey, Sandra Dika, Sejal Foxx, Susan Harden, Drew Polly (Vice-chair), Rebecca Shore (Chair)
Absent: Ian Binns

1. Call to Order
   a. Approval of December 17, 2015 minutes of Special Meeting called by the Dean
      Sejal Foxx made the motion to approve the minutes. Drew Polly seconded the motion.
      Minutes were approved by common consent.

2. Report from the Dean’s Office (provided by Dawson Hancock)
   a. The Dean did not send a report to be shared with the council.
   b. Dr. Hancock provided updates on the following:
      i. Research Mentorship: Research Colloquia will be scheduled twice a semester for faculty members to provide an overview of their current work, and to create awareness of potential collaborative opportunities. This initiative is the result of a request from the Faculty Council for mentoring specific to research.
      ii. Grant Production Mentorship:
          a) Project Mosaic continues to support grant writing through cross-disciplinary research grant development where senior faculty mentor junior faculty in the grant writing process. It was noted that Sandra Dika is the team coordinator, College of Education liaison, and member on the Board of Directors for Project Mosaic. It was suggested that Sandra’s role be announced in the College of Education Faculty Meeting.
          b) There is also support provided through grant writing workshops that focus on specifics, such as budget development.
      iii. The council suggested that going forward after this year, the Dean’s schedule and availability be considered when determining the time for Faculty Council to meet so the Dean will be able to meet with the council.

3. Final Report on Goal#1: Reduction in Teaching Workload for Research
   a. Since the last report (see minutes from December 17, 2015 meeting), one appeal has been granted. The data are now complete for a final report.

4. Update on Goal #2: Allocation of Doctral Committee Participation
   a. Dr. Hancock reported department chairs are working on this issue. This work has not been specified and falls under teaching/advising. The council is encouraged to continue this dialog and to seek clarity.
   b. Council members will discuss within departments to identify concerns and solicit possible solutions to bring back to the March council meeting. Council members will also ask their respective department chairs if they are working on this issue.
5. Update on Goal #6: EdTPA Finalized  
a. Dr. Laura Hart will address the Council during the March meeting.

6. Update on Goal #7: Department Mentoring Procedures  
a. Council members reported on mentoring procedures in respective departments. There appears to be little consistency in mentoring procedures within the college (e.g., after the first semester the new faculty member selects a mentor, new faculty member is assigned a formal mentor and a less formal research mentor). New faculty also have formal and informal mentoring available outside of their department, and mentoring through Project Mosaic.  
b. In the past there was a document that outlined the mentor role. Lyndon Abrams will investigate.

7. Update on Goal #3: COE RPT Guidelines Revision  
a. Concerns have been raised regarding the term “Engaged Scholarship” that is included in the University guidelines but not defined in the College guidelines.  
b. There are additional concerns related to alignment for moving to full professor.  
c. Rebecca Shore will seek clarification regarding whether the Council has a role in this process, and if so, what that role entails. Policy indicates the Dean should appoint a task force for this work.  
d. Considering the timeline for this work, it would not be feasible to address this year.

8. Adjournment  
Meeting adjourned 10:00 a.m.

The next meeting of the Faculty Council is scheduled for March 23, 2016.