MDSK Department Minutes  
Friday, March 18, 2016  
11:30 am – 2:00 pm  
COED 102

Chair of Meeting: Scott Kissau


Guest: Melba Spooner

Staff: Elonda Kinloch, Adrienne Lee

1. Call to Order at 11:44 am
   Approval of Minutes, February 19, 2016-Dr. Bettie Ray Butler motioned the minutes to be approved. Warren DiBiase and Paul Fitchett seconded the motion. Minutes approved.

2. Announcements
   - Scott thanked Warren DiBiase, Charles Hutchison, Jeannine Jones, and Tesh Ramey for providing lunch for today’s meeting.
   - Reminder: REEL vs. MDSK Kickball – Friday, April 22, 2:30 pm – 4:00 pm

3. Curriculum Proposal-Dr. Teresa Petty reported
   - MDSK faculty voted unanimously in favor of the new curriculum proposal for the Graduate Certificate Program. The following was discussed before the vote:
     - Teresa reported that the proposal was an initiative that came out of the Dean’s Office. Amy Good (Elementary Education) is working with her to spearhead the program.
     - This is a Graduate Certificate Program that will focus on National Board Certification.
     - Will need to obtain SACS approval.
     - Potential implementation date is summer 2017.
     - Plan to offer nationwide (will be offered during the summer) {2 courses 1st summer, 2 courses 2nd summer}
     - Courses are to support candidates/teachers at whatever point they may be in the national board certification process.
     - Master’s program will be considered to see if courses may count as an elective.
     - Tom Fisher suggested Teresa contact Robert Corbin, as he has experience with National Boards.
     - Students who have previously taken EDUC 6144 (Introduction to National Board Certification) will not be able to substitute this course for one of the 4 required courses in the certificate program.
     - Melba Spooner, a representative of the Dean’s Office, attended the meeting to answer questions about the curriculum proposal.
4. University Supervisor Feedback (Tom Fisher and Rex Mangiaracina)
   - Tom, Rex, and Rosslyn shared observations of how our candidates are doing during their internship. A handout (MDSK University Supervisor Mid-term Report) was distributed and displayed for the faculty to review.
   - The report indicated areas where we are doing well and areas for improvement.
   - Four areas were rated: observation categories, classroom leadership, time management, and content comfort.
   - Tom created a survey for supervisors.
   - Tom Fisher requested suggestions on how MDSK and OFE can work together to strengthen some of these areas moving forward.
   - Supervisors are collecting all of their STAR data after each observation and inputting the data into Taskstream.
   - Scott suggested submitting a proposal to the Dean’s Office to create instructional videos related to behavioral management case studies.
   - Will revisit this topic and lessons learned on candidate edTPA performance at next month’s meeting.
   - March 18, 2016 Pearson Navigation Screen Cap (Pearson site) will be available on the Moodle resources for edTPA.
   - Joan, Rex, Spencer, Tom, and possibly others will meet as a panel to answer questions on Monday, March 21, 2016. This will be recorded and posted to view.
   - Tom created an edTPA FAQ page including Rex’s, Rosslyn’s, and Tom’s classes. You may post questions to Tom. Due date is March 31, 2016.

5. Updates NCIS (Laura Hart and Rex Mangiaracina)
   - Laura reported that we are receiving overwhelmingly positive response about the program.
   - Focusing on expanding NCIS to elementary schools this semester.
   - Tom is CMS liaison, Rex is Cabarrus County liaison, Misty Hancock is Union County, Erica Hobbs Iredell/Statesville County (Rex is the lead)
   - Recruiting now for NCIS for next semester.
   - 18 students Grad Certs are currently enrolled. Laura encourages faculty to ask candidates in Grad Cert classes their opinion of the program.
   - Scott stated in the future that Laura may provide a syllabus insert specific to NCIS students that states what NCIS students should be doing in their clinical assignments.

6. Embedded Coaches
   - Spoke with Stephanie Norander, Director of Communication across the Curriculum Program about ways to support our candidates with their oral and written communication skills.
   - Faculty can attend 1.5 day training in May (small stipend will be provided)
   - Trained faculty will provide PD to faculty in fall 2016.
   - Rosslyn, Rex, Tom, and Joan have already committed to the training.
   - In turn, MDSK will receive small number (2-4) “embedded coaches”
   - Coaches would provide edTPA support in seminars (MDSK 4150/6470).
   - Coaches would be MDSK graduate students.
   - M.A.T candidates (who did well on edTPA)
   - $10/hr-10 hours/week.

7. TESL Proposal
   - Scott tabled this discussion until next month’s meeting.
   - Lan will share this information at April 22 meeting.

8. Committee Reports (Susan Harden)
   - Susan asked faculty members their opinions of diversity audit focus groups. The Diversity Committee’s mission statement and goals are now posted on the MDSK Moodle site.
   - Susan reported Faculty Council is trying to develop faculty mentoring. She was open to ideas and asked the faculty to share some processes that MDSK is currently using for faculty mentoring.

9. Travel Authorizations
   - Scott reminded faculty the importance of submitting travel authorizations well in advance of travel date to staff. (Travel Department request TAs to be submitted to them 2 weeks before your travel date).
   - Faculty who do not submit TAs well in advance run the risk of being reimbursed for accommodations at the state subsistence rate ($70/day).
10. Professional Development (Hilary Dack)
   - Hilary presented a research talk entitled “Differentiating Instruction”
   - She began her presentation by asking the definition of differentiation. Faculty members were given three ways to answer the question: write a definition, sketch a visual symbol, or make a do’s or don’ts list.
   - She presented scenarios and findings from her research of past students and their misconceptions about differentiation.
   - Scott and Michelle attended the initial research presentation two weeks ago.
   - Hilary’s presentation is available on the MDSK Moodle page.

11. Faculty Sharing
   - Jeanneine and Jean Vintinner will be hosting a Scavenger Hunt on Saturday, March 18th on campus for Middle Grades University. About 30 eight graders are expected to be in attendance. They will have lunch at Crown Commons.

Adjourned: 1:40 pm