SPED Program Meeting  
February 28, 2012

Meeting called to order at 12:30.

1. Minutes for Approval – January 24, 2012 (Dr. Baxter): A motion to accept the minutes from January 24 was made and seconded. Minutes approved.

2. AIG News (Dr. Matthews): State Conference is scheduled for March 15 and 16 at Winston-Salem.

3. NCATE review (Dr. Baxter). Dr. Baxter presented requirements for course outline review: a) alignment of Conceptual Framework to Professional Standards (CEC Standards); b) alignment of Conceptual Framework to SPED Program of Study-Curriculum Map; c) alignment of Curriculum Map to course outlines' Professional Educators Transforming Lives and elements highlighted. More information located in the Moodle Projects Folder.SPED Faculty Advising Site

4. AC Discussion from Feb. 14 (Dr. Baxter): Minutes provided.

5. SPED 6691 New MAT proposal (Dr. Lo and Dr. Wood): Dr. Wakeman will not be able to be the faculty of record for the new MAT SPED 6691. Drs. Lo and Wood have agreed to take on that responsibility on alternating semesters.

6. MAT and MEd Rubric (Dr. Cooke): A working committee was organized to complete the MAT/MEd Evidence and rubric: Dr. Cooke, Dr. Wakeman, Dr. C. Wood, Dr. Ya-yu Lo. The MAT and M.Ed have one evidence (EE1) and one rubric for both MAT and M.Ed. products. These products will be uploaded on Taskstream beginning F12.

7. Discussion: Procedure for course content check per semester (Dr. Baxter) Discussion on a concern that, with the required electronic evidences in specific courses, that there may need to be a method to monitor or check with instructors each semester that the courses are offered. Program faculty felt that a method was in place with the use of mentors for each course. Reminder emails to each mentor may need to be sent by the Department Chair. A mentor checklist is available.

8. Other business (Baxter): none brought forward.

Scheduled 2011-2012 program meetings (Spring 2012): March 27 and May 1.

Meeting adjourned.