SPED Program Meeting  
August 21, 2012

Meeting was called to order at 12:40 pm by Dr. Baxter.

1. Welcome presentation (Dr. Baxter):
   • Faculty / family news, photos and updates were shown
   • Goals for 2012-13
     a. Provide agendas in a timely manner
     b. Course scheduling in a timely manner
     c. Monitor and/or revise evidences (EE2, EE3, EE6)
     d. NCATE review preparation
     e. Monitor SACS data and reports
     f. Encourage open and respectful communication

   • Motion to accept, seconded, approved by consensus.

3. AIG News (Dr. Matthews)
   • Dr. Matthews was absent from meeting; however, Dr. Sherry stated that funding has been reduced from the districts (districts are not supporting the same number of students who are seeking certification in AIG).

4. Course Outlines (Dr. Baxter)
   • Reminder to faculty that outlines must be received by the end of the month
   • Checklist is on the share drive
   • Outlines must show CEC standards

5. Taskstream: list of courses/evidences for F12 (Dr. Baxter)
   • Point person for EE2 is Dr. Baxter
   • Point person for EE3 is Dr. O’Brien

6. Spring 2013 draft schedule (Dr. Baxter)
   • Work continues on the spring 2013 schedule
   • Deadline to Cynthia is Sept 1st

7. SPED 6691: new program (Dr. C. Wood / Dr. Lo)
   • Advisor responsibilities and workload discussion
   • Decision by consensus: hire a doc student (Crystalyn?) to oversee / manage / teach / provide feedback to students for Fall 2012 semester; Drs. Wood and Lo will remain as faculty of record and reliability checkers; look at offering 2 sections in Spring 2013 semester to accommodate the larger number of projected enrollment.

8. EE2 and EE3: Revised Procedures (Dr. Baxter and Dr. Campbell-Whatley)
   • Discussion will be held until next meeting

9. Changes in MAT/M.Ed. (Dr. Lo)
• Handout with proposed catalog description changes to SPED 6502, SPED 6503, and SPED 6690
• Decision by consensus: changes approved. Dr. Lo will proceed with the short form.

10. Other Business? (Dr. Baxter)
• Dr. O’Brien expressed his students in 4279 had questions and concerns about evidence process; Dr. Baxter will assist students with questions or concerns through undergraduate advising.

Meeting adjourned at 1:50 pm.
Next scheduled meeting is September 11, 2012.

Respectfully submitted by Cynthia Stasiewski.