Attendees: Jamie Brown, Vicki Jaus, Suzanne Lamorey, Deana Murphy, Sue Rebich, Lee Sherry, Pam Shue, JaneDiane Smith

Call to Order
a. Approval of Minutes October 2, 2012 – Sue Rebich made the motion to approve the minutes. Lee Sherry seconded the motion. Minutes were approved by common consent.

Information Items
a. Student Dispositions – Vicki
   • Vicki stated this would be a refresher on where we are with the dispositions process with undergrads and how we will do it in the masters program.
   • Handout 1: Initial Program Dispositions Plans, Initial Programs – Undergraduate and Graduate Certificate
     o Fill out the two columns as a program. Think about which courses parallel with the undergraduate courses for the grad cert column.
     o Select someone to be your dispositions person - a go to/resource for the program.
     o Completed chart and appointment faculty leader are due to Vicki by December 1.
       ▪ Pam and Jamie volunteered to work together as disposition designees
   • Handout 2: Assessment of Professional Dispositions
     o At mid-point the instructor will go online and do these 6 evidences on TaskStream.
   • Handout 3: Professional Dispositions For Professional Education Programs at UNC Charlotte
     o The template for a plan of action is on page 7. The plan of action is used if a candidate receives a rating of “Needs Improvement” in any area at any assessment point.
     o TEAL-R is going to keep an electronic copy of all disposition action plans (see page 3, #6 Coaching and Remediation). Forward all your completed plans of action to that office.
       ▪ JaneDiane asked if other forms like academic integrity will be housed in TEAL-R also, that it should all coordinate together. Vicki suggested that a note be made on the disposition to see the academic integrity incident that was submitted, and she will look further into how it will all coordinate.
If a student has 2 plans of action then there is a procedure for excluding them from the program (see page 4, #7 Advancement in the Program).

Dispositions can be extended to minors, as they should have the same behavior expectations, but it’s really intended for licensure students.

- Handout 4: Advanced Programs Dispositions Plans, MA, MAT, MEd, MSA, EdD
  - Something similar to this plan needs to be made for M.Ed. and MAT.
  - This chart is due back to Vicki by end of the semester, Dec 15.
  - A 1 or 2 page description will need to be written. Feb 1st is very latest to receive this description

- Handout 5: Procedures for Teaching/Informing/Coaching/Remediating/Assessing Dispositions, Non-Initial Licensure Candidates

b. MAT Approved
   - MAT approved and next goes to the Faculty Council Consent Calendar. 90% of them are automatically approved.
   - This program will start in Fall 2013. Once it’s been approved, students can start taking 6101.
   - Applications for program available next semester for students to apply online.
     - No MAT or GRE scores required just 3.5 and Grad Cert.

c. Search Committee – JaneDiane
   - 14 applicants are in the human resources database. Applicants will be reviewed November 15th. Not sure any of them are complete at this point.
   - From the 15-29th everyone on the committee will go through and rate every applicant using the 3-4 page form.
   - On the 29th a yes/maybe/no list will be made, then a short list for strong applicants to bring to campus.
   - Another update at Dec 4 meeting.

d. Conference - Deana
   - Two people were contacted for an afternoon speaker. Neither could do it because of spring break.
   - Jamie applied for a diversity grant that will be $1,000. We are still waiting to hear back.
   - Looking for 10 workshops for the conference.

e. Reggio Trip - Pam
   - 5 students have signed up. Students are concerned with the cost and time of year.
• Pam is going to arrange to meet with other universities while in Reggio so students going can get exposure to other places as well as Italy.

f. Other
• The Mayor’s office contacted Pam about the block party. He wants her to meet with chief of staff.

Action Items
a. Program Issues
• IFSP issue: used to have students write it in 4210, but it was too much for one course. Students are saying they are hearing about them in a lot of courses, but not getting practice writing. The IFSP is going to be put in 3114.

b. “New” Program Issues
• Student concerns were discussed.

c. “Old” Program Issues
• These will be discussed in the December meeting.

Adjourn
Meeting adjourned at 2:07 p.m.
Next Meeting: Tuesday, December 4, 12:30-2:00 p.m.