Minutes
College of Education Faculty/Staff Meeting
Friday, September 13, 2013


1. Call to Order
   - Approval of Minutes, 8-16-13 – Dr. Drew Polly made the motion that the minutes be approved. Dr. Charles Hutchison seconded the motion. Minutes were approved by common consent.
   - The dean reminded everyone to sign in at the entrance to the auditorium.

2. Volunteer Opportunity – A Child’s Place ~ Emily Ransone
   Emily Ransone, a volunteer coordinator for A Child’s Place, which is an organization that works with homeless elementary and middle school-aged children in the CMS system. Opportunities to volunteer as a lunch buddy, tutor, classroom assistant or a sponsor are available. She asked that you share this opportunity with your students.

3. Operations of Faculty Council (e.g. Diversity in Annual Report, Webpages) ~ Mike Putman and Charles Hutchison
   Mike and Charles, chair and vice chair, spoke about topics that the Faculty Council will be working on this year such as the revision of the annual report in relation to diversity. Mike asked that you speak with your department representative regarding topics that you would like to see on the council’s agenda. He also extended an invitation to faculty to attend one of the meetings.

4. College of Education Picnic
   - Frank Liske Park, Concord ~ September 13, 2013, 5 p.m. to 8 p.m.  
     Ellen hopes to see everyone later at the picnic. Bring music, chairs and sports equipment.

5. Introduction of Dr. Lefki Kourea, Visiting Scholar ~ Dr. Ya-yu Lo
   Ya-yu introduced Dr. Lefki Kourea, a visiting scholar from Cyprus who will be in the Department of Special Education and Child Development through August 2015.

6. Introduction of Honors in Education students ~ Michael Matthews
   Michael asked that you identify talent in your graduate programs as the deadline for Honors in Education is October 28. Recruitment letters will be sent to students with a GPA of 3.5 and above to apply for the program.

7. NCATE – Mark your calendars ~ Ellen
Ellen stated that NCATE pre-visit is 11 days from today and some final items need to be completed.

- Update ~ Melba Spooner and Laura Hart
  Laura thanked everyone for helping with last minute requests. The visit is about verification of what we are doing. A “Need to know” handout was available and Laura reviewed key areas in that handout that may come up at the interviews.

8. Update on Master’s Pay ~ Amanda Macon
   Amanda updated the college on what we are doing to help our students to finish their master’s degree to receive master’s pay. By May 7th a list of students that are on track to receive a master’s degree must be sent to NCDPI. They will also need to apply for graduation. Instructors will need to send confirmation of completion by April 28. The TEALR office will process the forms. Amanda will then drive the applications to Raleigh on May 5.
   Dawson added that Southwest Education Alliance is pleased with the level of support we are doing for those students. There’s an effort to undo the legislation. They are making it a priority to get the master’s pay back.

9. New College Newsletter process ~ Latricia Boone
   Ellen stated to look out for the newsletter which should be out soon.

10. Announcements / New business
   - Reminder to turn in your feedback forms on the Associate Dean Search
     Please turn in your feedback forms to Kathie by noon today.
   - We will be starting a series of external speakers at the college meetings. The October 18th meeting will start a half hour later at 10 a.m. to accommodate Ann Clark who will present on CMS’s new strategic plan.
   - Achieving Extraordinary Outcomes in Public Education National Conference, October 8-10, 2013, Center City Campus
     Consider signing up to attend this conference as we want a strong showing of our faculty.
   - Giving Green Campaign ~ Misty Hathcock and Susan Harden
     The kickoff for the campaign is Sept. 24. A free luncheon will be available but you will need to rsvp. Last year’s participation was 22%. This year’s goal is 50%. You can designate your donation to go to the College of Education or another organization.
   - WRAL-FM Radio Interview with Dr. Paul Fitchett, [http://ow.ly/oIq9Q](http://ow.ly/oIq9Q)
     If you get a chance, listen to Paul’s interview.
   - Ellen thanked everyone for donating used and new college t-shirts. The teachers were thrilled to receive such a large quantity. The students will love wearing a college t-shirt.

11. Adjournment
    Meeting adjourned 11:00 a.m.

**Next College Meeting:** Friday, October 18, 2013