September Minutes
Department of Reading and Elementary Education Faculty Meeting
September 14, 2012
166 COED
11:15 A.M.

The monthly meeting of the members of the Department of Reading and Elementary Education was held on Friday, September 14, 2012.

Attendees: Leigh Ausband, Bertie Billups, Ian Binns, Marvin Chapman, Mitch Eisner, Joyce Frazier, Crystal Glover, Amy Good, Jennifer Hathaway, Misty Hathcock, Janice Hinson, Cindy Hopper, Brian Kissel, Christy Luce, Melinda McCabe, Adriana Medina, Jack Piel, Paola Pilonieta, Robert Rickelman, Tracy Rock, Tehia Starker, Bruce VanSledright, Jean Vintinner

Guest: Sue Rebich with the Office of Field Experiences

The following faculty members were unable to attend: Bob Audette, Sherell Fuller, Michael Green, Stephen Hancock, Maryann Mraz, Drew Polly, Kate Popejoy, Mike Putman, Bruce Taylor, and Karen Wood.

Presentation - Office of Field Experience Updates: Joyce Frazier and Sue Rebich reported clinical related updates for the fall semester. Due to the high volume of students, placements were not as easily accomplished as in the past semesters. Sue shared that she will be happy to speak with students that have valid reasons for needing to make placement changes but the reasons have to be valid.

Placements will be posted on the web.

Joyce Frazier reported that a new Student Teacher Handbook will be available in January and asked faculty to discourage students from purchasing the current edition.

TADAS and Announcements

- Jan congratulated Adriana on her publications in The Florida Reading Journal and The Journal of Reading Education.
- Faculty members that would like to attend the Common Core Workshop on October 12th will need to let Jan know by Monday, September 17th. The goal of the workshop is to establish better communication between colleges and D.P.I.
- Melinda McCabe asked faculty to ask their students if they would like to participate as a volunteer tutor with the Oaklawn School Partnership.
To date 17 faculty members have signed up not to have a telephone.

Faculty e-mail protocol – Jan shared thoughts related to students that complain because they are unable to reach faculty members when necessary. A response time policy to establish a resolution procedure will be discussed further at the October meeting.

A Power Point Presentation was given by Christy Luce informing faculty members of the latest update to Phase 1 – Graduate Certificate in Teaching for Elementary Education. EDUC 5100 will be replaced with ELED 5202: Integrating Curriculum in the Diverse Classroom.

Taskstream grades and evidences – Christy shared that grades should not be placed in Taskstream until evidences have been submitted.

Forthcoming Technology - Jan brought back exciting news from the Academic Affairs meeting that she attended before the department meeting. Mike Cato presented at the meeting and shared some of the exciting plans for improving use of technology at UNC Charlotte that is being worked on and will be available in the near future. Also, help is now available at the information desk of the Student Union.

The August minutes were approved as read.

Brian provided information about REEL’s Assistant Professor Search. The advertisement is ready for submission to the Chronicle. Alternative advertising is available at Jobs.com costing an additional $200.00 if selected. Brian Kissel will serve as the Search Committee Chair with Amy Good, Tehia Starker, Karen Wood, and Kelly Anderson, the outside of the department representative, serving as committee members. All applications are due on December 1st.

Fiscal Year Budget 2012-13- Jan asked faculty members to be conservative when making color copies. The cost from June – September was way over budget this year.

Jan raised the travel cap from $1000 to $1100 for fiscal year 2012-13. She also encouraged faculty members to meet with her if something is needed to assist them with their work.

Thanks were extended to Crystal, REEL’s Sunshine Coordinator, for providing such a delectable lunch.

There being no other business, the meeting adjourned at 12:20 pm.